

A.D.S. Elementary School
Governing Board
Agenda – May 26, 2020
Held via Zoom due to Covid-19 regulations

Parents: Tamy Frost, Nancy Dea, Cindy Regis

Teachers / Staff: Dylan Smith, Jessica Holliday

Support staff: Chantal Richard

Principal: Jennifer Palik

Absent: Tina Bilodeau, Bob McKeage, Karen Johnston

1. CALL TO ORDER at 6:39
2. APPROVAL OF THE AGENDA
 - Dylan approves
 - Cindy seconds
3. APPROVAL OF MINUTES OF March 12, 2020
 - Nancy approves
 - Dylan seconds
4. CORRESPONDENCE - No correspondence
5. REPORTS
 - 5.1. CLC - No report
 - 5.2. PARENTS COMMITTEE - Nothing to report at this time. There is a meeting next Wednesday, June 3rd
 - 5.3. P.P.O -
 - 5.3.1. Their last meeting was Monday, May 25th
 - 5.3.2. They went over their financial report
 - 5.3.3. 600\$ profits from the Vesey seeds fundraiser for the garden
 - Chantal approves
 - Dylan seconds
 - 5.3.4. 350\$ to be spent for Covid-19
 - Cindy approves
 - Chantal seconds
 - 5.3.5. They would also like to buy a timer for the gym and skipping ropes (Ms. Palik will look into timers and get back to PPO with different options)
 - Dylan approves
 - Chantal seconds
 - 5.3.6. They would also like to donate 800\$ to pay for RAZ kids.
 - Cindy approves

Dylan seconds

5.3.7. PPO has various sub accounts in their account and would like to combine all accounts into one.

Cindy approves

Dylan seconds

5.4. TEACHER -

From March meeting: (Due to Covid-19 the following activities were cancelled/postponed)

Easter egg hunt funds not used.

March 26 th Oasis presentation did not occur, postponed to Fall 2020

Chocolate fundraiser cancelled

Covid-19 realities at school

Recess, hand washing, etc

Work load

Teacher and staff schedules changed

Government packs

Communication with families

IEP's

Graduation: The teachers wanted to do a yearbook for the grade 6 students.

Each student would contribute a page/profile for the book. The books will be sent to the students by mail. They will also be giving awards to the graduates.

Dylan is asking for 200\$ to cover the funds for the yearbook and awards. Money to come from the GB grant.

Nancy approves

Kevin seconds

Summer camp: Chantal explained that there was a survey sent to parents to see if there is an interest in sending their children to summer camp. A decision will be taken at the end of the week. If summer camp isn't held this summer it will happen again next year.

5.5. PRINCIPAL -

5.5.1. Covid-19

- Ms. Palik congratulated the entire staff for their hard work during this time.
- Gloves, masks and other protective gear were purchased to help make everyone feel safe. The ETSB also sends PPE and cleaning products weekly.
- End of year reporting is still uncertain. We know that there will be a Successful/Not successful/ Not Evaluated. However, at this time we are not sure about the competencies. At the moment teachers are communicating with the students at home who

were unsuccessful in term 1 and 2. Teachers are setting up various assignments and evaluations to help support the students at home.

5.5.2. Budget surplus

- Ms. Palik had to spend money from the schools budget surplus
- Chromebooks were purchased to help supplement the technology we have at school.

5.5.3. PC Grant: Ms. Palik applied for a grant to change one of the 2 dishwashers we have in the cafeteria. We have the dishwasher, just needs to be installed.

5.5.4. Gym revamp: Mr. Steve will be coming in to paint the gym on weeknights and weekends.

5.5.5. School cleanup: There is a container coming for the staff to empty the other side of the school and back of the stage. PPO will have to let us know what they have behind the stage.

5.5.6. School organization

Projected numbers: 161 students

Prek: 5

K: 23

1:18

2: 23

$\frac{3}{4}$: 24

$\frac{3}{4}$: 23

5: 24

6: 22

Ms. Palik explained the 2 grade $\frac{3}{4}$ classes. (Students needs' are varied and challenging) Site based committee met to discuss the help that can be provided to each class next year.

5.5.7. Budget

5.5.7.1. Ms. Palik talked about the daycare fees for the 2020-2021 school (\$4.25 per period and \$14 for ped days)

5.5.7.2. Cycle 2 and 3 J. Armand Bombardier Museum trip was paid for by a grant Ms. Palik had for cultural excursions.

5.5.8. 2019-2020 school Consumables: Were not sent to a collection agency due to Covid-19. A reminder was sent out to remind parents to pay their fees.

5.6. COMMUNITY REPRESENTATIVE - No report

- 5.7. COMMISSIONER - No report
 - 5.8. SEAC - No report
 - 6. BUSINESS ARISING
 - 7. NEW BUSINESS
 - 8. OLD BUSINESS
 - 8.1. Consumables/Supply Lists
 - 8.1.1. Supply lists: The lists were presented to the Governing board members
 - Chantal approves
 - Nancy seconds

Nancy mentions that PPO could maybe purchase headphones for the students to use.
 - 8.1.2. Consumables: Ms. Palik presented the consumables for the 2020-2021 school year for all grades.
 - Dylan approves
 - Cindy seconds
 - 9. Fundraisers (in bold are PPO fundraisers, other fundraisers are held by ADS staff members)
 - Stick 2 me labels: Parents purchase labels for their children's items. This is an ongoing fundraiser but will begin in summer 2020.
 - Funds raised will be used to purchase more labels for the school.
 - Cheese fundraiser (Richmond cheese factory or St Benoit cheese): October
 - Funds used for student activities
 - **Craft show funds raised from the crafters and silent auction will be used for activities.**
 - Funds raised in the kitchen will be used for the breakfast club.**
 - Read-a thon: Students get sponsors and raise money for each book they read. The event would be held in January/February.
 - Funds would be raised to buy books (or sets of books) and reading nooks.
 - Lamontagne Chocolate: Orders go out in March and chocolate is delivered in April
 - Funds used for Supplies (art, science, etc)
 - Softball tournament held in spring 2021
 - Funds raised would be used to enhance the playground
 - **Vesey seeds funds will be used for the garden club.**
 - Plants for the garden: Students would take orders, start the plants from the seed and grow until ready to handout... Orders taken in March and plants would be ready for mid-may
 - Funds raised would be reinvested in the garden
- **Movie nights: funds raised will be used to continue holding more movie nights (Fundraiser done throughout the 2020-2021 school year)**
- **The PPO would like to hold a 4th fundraiser but they have not come to a consensus on what.**

Dylan approves the fundraisers for the 2020-2021 school year held by PPO members and the ADS staff members
Cindy seconds

- 9.1. Budget : Ms. Palik presented the budget and decentralized grants.
Chantal adopts the budget for the 2020-2021 school year
Dylan seconded

10. VARIA/QUESTION PERIOD

Nancy asked about the lead in the pipes talked about at the last meeting. Ms. Palik explained that it has not been checked yet due to Covid-19.

11. DATE OF NEXT MEETING to be determined

12. ADJOURNMENT at 7:59

Principal: Jennifer Palik

Chairperson: Tamy Frost

Submitted by: Jessica Holliday

**These minutes have not yet been approved by the Governing Board.